

Intro

This document will highlight the more advanced features of the RoboForm Enterprise Console. For a quick-start introduction to the features and functionality of the software, please consult Getting Started with RoboForm Enterprise Console.

Company Settings

Clicking the **Settings** in your Console's sidebar, will navigate to the General settings for your Console.

General Console Settings:

| | | |
|-------------|---|-----------------------------|
| Company ID: | <input type="text" value="2"/> | Your network's domain name. |
| Company: | <input type="text" value="SEGConsole_Dev"/> | |
| Domain: | <input type="text" value="SIBER"/> | Your local time zone. |
| Time Zone: | <input type="text" value="(UTC-05:00) Eastern Time (US & Canada)"/> | |

Server Time: 3/15/2013 4:47:58 PM
Your Time: 3/15/2013 4:47:58 PM

| | | |
|----------------------------|---------------------------------|---|
| Distribution Archive Days: | <input type="text" value="30"/> | Number of days to keep records in the distribution archive. Maximum of 365. |
|----------------------------|---------------------------------|---|

RoboForm Console Settings:

| | | |
|------------------------------|---|--|
| PUB.RFK Path: | <input type="text"/> <input type="button" value="Browse_"/> | Verified |
| PVT.RFK Path: | <input type="text"/> <input type="button" value="Browse_"/> | Verified |
| PVT Pass: | <input type="password" value="●●●●●●"/> | This password is required to keep all files on the server secure. It can be same as the primary administrator master password. |
| Path to Files: | <input type="text"/> <input type="button" value="Browse_"/> | |
| Server Master PW: | <input type="password" value="●●●●●●"/> | |
| Only Admins Overwrite Files: | <input type="checkbox"/> | By default, all users can update shared credentials through the Console. Selecting this option will limit file editing to users with admin rights. |

During the Master Password Recovery setup, you created **pub.rfk** and **pvt.rfk** files. You will need to upload these two files from the locations you previously specified to the Console. This will allow the Console to assign and revoke credentials from your users.

Administrative Tools

Administrative tools are available only to users with Administrative rights assigned to them. Rights can be distributed to individual users through their **Edit User Information** screen and can be restricted to perform specific tasks such as update and maintain information of RFFiles, Groups, Users, etc.

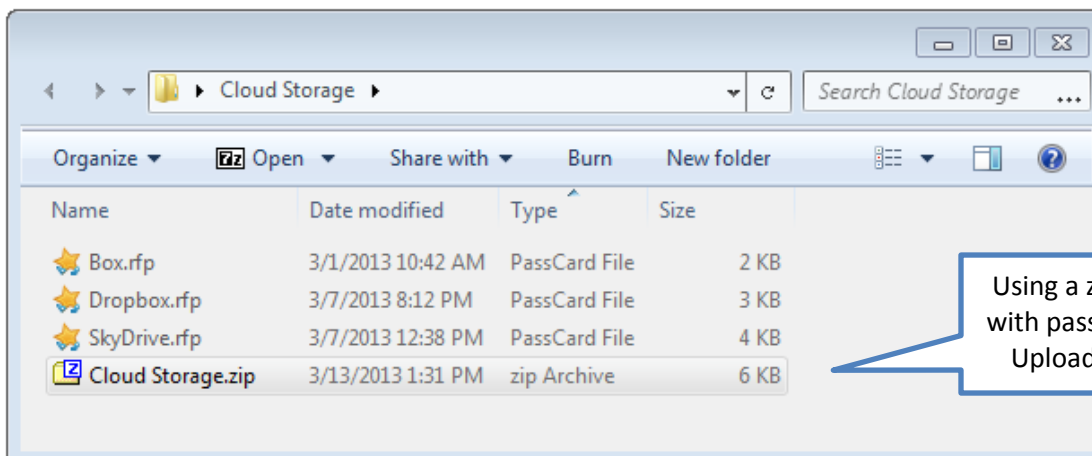
Creating Users / Bulk Importing Users / Upload .ENP Files

In order to populate the Console with users, you will need to add their information to the SQL server database. This can be done individually in the **Users** screen or in bulk by uploading a .CSV file in **Bulk Import Users** screen. With the users uploaded, you will need to capture their Master Passwords in order to distribute RoboForm passcards to them. This can be done using the **Upload ENP Files** tool. User's Master Password file (.ENP) should be available in a shared folder you designated when enabling Master Password Recovery option inside RoboForm Policy Editor.

- On information how to setup Master Password Recovery, please refer to: <http://segconsole.com/Documentation/Master%20Password%20Recovery.pdf>

Bulk Import RF Files / Assigning Files

Under **Administrative Tools** section, you have the option to **Bulk Import RF Files**. To import multiple RoboForm passcards, you must upload a .zip file containing the desired credentials. It is recommended to only upload the files you plan on sharing as this allows for a more manageable process.



RoboForm Enterprise Console – Advanced User Guide

After upload is finished, the files will be available under **RoboForm Files** screen.

RoboForm Files:

Filter (File Name): Filter

% for Wildcard

| | File ID | File Name | Description |
|--|---------|--------------|--------------|
| | 964 | Box.rfp | Box.rfp |
| | 965 | Dropbox.rfp | Dropbox.rfp |
| | 966 | SkyDrive.rfp | SkyDrive.rfp |

New You can also upload files individually.

Clicking the file icon will navigate you to the Edit File Information screen. Here you'll be able to assign or remove the file from one or more groups. Additionally, you may set the Issue Date and Revoke Date from those groups.

Sub-Folder: Edit

File Name:

Description:

Issue Date:

Revoke Date:

Clicking the Edit button will allow you to create or edit the subfolder path

As you begin assigning files to your users, the files will begin to sync with their RoboForm accounts. In example below, you will notice SkyDrive.rfp is in user's root directory while Box.rfp and Dropbox.rfp are in a sub-folder "CloudStorage". Folders SEG and SK are this user's personal data and are not be affected. SEGConsole also supports multi-level sub-folders for additional organization options.

Assigned to User:

- SkyDrive.rfp
- CloudStorage\Box.rfp
- CloudStorage\Dropbox.rfp

RoboForm

- Logins
 - New...
 - Edit...
- Identities
- Contacts
- SafeNotes
- Editor
- Fill Forms...
- Save Forms...

(Logins)

- CloudStorage
 - Box
 - Dropbox
- SEG
- SK
- SkyDrive

Export RF Data

As well as having ability to bulk import passcards, administrator may choose to export these files from the Console. You may do so by selecting and export format .CSV or XML and clicking Export button.

WARNING: During the export, all information will be unencrypted into plain text, including logins and passwords.

Additional information is available on your Console Sidebar or our Homepage at <http://segconsole.com/Documentation.aspx>